

### **Faculty/Staff & Title IX: What to do if Someone Discloses to you?**

Many faculty and staff find themselves in a position where students share information with them that may be a disclosure of an experience they may have had involving some sort of personal based power violence, such as rape, sexual misconduct, stalking, domestic/dating violence or some sort sexual harassment. How should you respond?

#### **Say to/Ask Them:**

- 1) “It sounds like you are about to share something really important with me and I want you to know that because of my responsibilities at UNE, I can promise to keep the information private but I can’t promise confidentiality. I may need to share it with someone else.” If they want to talk to someone confidentially, refer them to UNE Counseling Services.**
- 2) “How can I help you?”**
- 3) “Are you safe right now? Do you need help contacting Security or the Police?”**

Provide them resources such as the contact information for UNE Counseling Services and the Title IX Coordinator all of which can be found at [www.une.edu/titleix](http://www.une.edu/titleix). Contact the Title IX Coordinator or one of the Deputy Title IX Coordinators by the following business day to make sure they are aware of the situation.

If a student discloses an experience as part of a written assignment, ask them if they meant for that to be treated as a disclosure to the University or not. If yes, notify the Title IX Coordinator. If not, refer them to resources if you can.